

Learning Resource Contribution 2023/24

Dear Parent or Carer

When students join the College, we ask you to make a contribution to cover a number of payments:

- Learning Resource Deposit/ ILT / Insurance £50 (£25 of which is refundable)
- College Fund £10 (for students studying at the College for 1 year)
- Or £15 (for students studying at the College for 2 or more years)

Learning resources e.g. textbooks and equipment which are issued on loan to students during their stay at the College are expensive. These are the responsibility of the student once they are issued and it is essential that they are looked after with care. We therefore ask for a deposit on entry which will be repaid at the end of the student's stay with us, less the cost of any losses, damage or to offset outstanding examination fees.

The College offers high quality Information Learning Technology facilities to all our students. The request includes a contribution towards maintaining and developing these very important facilities and covers printing costs.

An insurance element is also included which provides a level of cover for accidental bodily injury during a student's time with us. The insurance provides some cover for students "whilst at the College during term time including uninterrupted journeys to and from the College and extended to include any College organised activity anywhere in the world including those occurring during holiday periods and weekends". This insurance does not cover students' personal property and we advise that you check that your household insurance provides this cover (which it normally does, or can be easily arranged).

Whilst funding from the Government provides most of the books, resources and equipment required, we also ask our parents and students to contribute to the 'private' College Fund. This fund provides items for students which would not otherwise be available to them including additional social amenities, student facilities and to meet some of the many expenses which arise from the wide range of activities offered to students in the College through the year. The contribution requested is £10 for students studying at the College for one year or £15 for students studying for two or more years.

Payment can be made via the college WisePay system.

I would like to thank you for your contribution towards these student facilities.

Yours sincerely

Ian MacNaughton
Principal