

# Application form for Higher Level Bursary 2023/24

## Financial Support Available for:

- Transport (Bus/Train Season Ticket)
- Learning Resource Deposit
- Food Allowance £4.20 per day (to be used in on-site refectories)
- Essential equipment for relevant subjects i.e. calculators, books, art packs etc
- Curriculum-related day trips
- Stationery (vouchers to be provided)
- UCAS fees (to be reimbursed to student)

## Eligibility:

The student must fall into one of four categories

- In Care
- Care Leavers
- Receiving Income Support (IS), or Universal Credit (UC) **in their own name** because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner
- Receiving Disability Living Allowance (DLA) or Personal Independence Payments (PIP) **in their own right as well as** Employment and Support Allowance (ESA) or Universal Credit (UC) **in their own right**

## Evidence:

Please supply evidence relating to the eligibility category as stated above

- Letter from Social Worker
- Letter from Social Worker
- Copy of letter from DWP dated within three months of application. **All** pages must be submitted.
- Copies of letters from DWP dated within three months of application for both benefits. **All** pages must be submitted.

## To be completed by student

Surname:

First name:

Eligibility Category (A, B, C or D)

Home or mobile number:

College email address:

Tutor Group:

**Do you require assistance with travel costs: Y / N**

**If Yes, how will you be travelling? Please tick**

Arriva (bus)

Hedingham (bus)

First Bus (bus) *photograph will be required for pass*

Greater Anglia (train) Smart card number if you have one:

**Where will you be travelling from?**

**Other financial assistance required:**

**Meals**

**Equipment**

**Stationery**

**Trips**

**UCAS fees**

**Laptop**

**Other**

**Declaration:**

- I have provided relevant documentation to support my application.
- I agree that, to the best of my knowledge, the information I have given is correct.
- I agree to provide the college with details of any changes in personal circumstances as they occur.
- I understand the continuation of any award is conditional on achieving an attendance of 90% or above across my study programme and meeting college expectations for coursework and behaviour.

The personal data entered on this form will be held on both paper and computer files. It will be shared with the ESFA in line with our legal obligations to provide information as part of the funding regulations. We will also use this information internally in order to administer and monitor the payment of the Bursary and Contribution to Food Costs scheme.

Signed

Date

**We will not be able to process your application if you have not provided relevant supporting evidence.**

Forms to be emailed as soon as possible with supporting evidence to [finance@colchsfc.ac.uk](mailto:finance@colchsfc.ac.uk) or returned to:

The Finance Office (Room 204E)  
The Sixth Form College, Colchester North Hill  
Colchester CO1  
1SN

The application form lasts for one academic year only

**Official Use Only**

**Authorising Signature**

**Position**

**Date**